



DEPARTMENT OF THE ARMY
HEADQUARTERS, 80TH AREA SUPPORT GROUP (NSSG)
Unit 21419
APO AE 09708

REPLY TO
ATTENTION OF

AERSH-LT (58)

80th ASG (NSSG) Policy # 039-01
APR 25 2002

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Secure Parking Areas for U.S. Government Vehicles

1. References:

a. DOD Regulation 4500.36-R, March 1994, Management, Acquisition, and Use of Motor Vehicles.

b. TM 38-600, September 1979, Management of Administrative Use of Motor Vehicles.

c. AR 190-51, September 1993, Security of Unclassified Army Property.

2. Recently there has been an increase in theft, vandalism, and accidents involving parked vehicles in the SHAPE/Chievres areas. In addition, terrorist activities have increased throughout the world. U.S. Government vehicles parked in open unsecured areas are easy targets. In order to preclude and reduce the possibility of any terrorist acts, thefts, or other similar incidents, the security policies and measures referenced above will be strictly enforced.

3. In accordance with AR 190-51, para 3-5(d), all Army vehicles, when not in use, will be parked in motor pools to the maximum extent practicable. The motor pool will be protected by a perimeter fence or dedicated guards. In order to comply with these regulations, all U.S. Government vehicles must be parked during non-duty hours at the following locations:

a. On SHAPE:

(1) The IHSC/U.S. Motor Pool located adjacent to Building 220.

(2) The secured parking lot of Building 319 (Army Post Office).

(3) The secured and guarded parking lot of the SHAPE Main Building (Building 100).

b. Chievres Area:

(1) All parking areas on Chievres Air Base, especially, the concrete area located opposite Building 47, Chievres Air Base, which meets risk level one-security requirements as it is secured and guarded. The PX/Commissary is not secured and guarded, however it is heavily used by the public, thus vehicles not in use shall not park in the PX/Commissary parking lots.

(2) All parking areas on Caserne Daumerie which meets risk level one-security requirements.

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c. NSA Area:

In secured areas designated by the NSA Commander (check local Policy Letter on this subject).

d. 254th BSB Area:

In secured area designated by the 254th BSB Commander (check local Policy Letter on this subject).

4. Military vehicle operators failing to abide by this policy may be subject to appropriate administrative and disciplinary actions.

5. The proponent for this memorandum is the 80th ASG (NSSG) Chief, Transportation Division, DSN 423-3603.



TIMOTHY J. QUINN
COL, MI
Commanding

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SHAPE Elementary School

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16th CEC

18th Military Intelligence Battalion

39th Signal Battalion

128th Signal Battalion

90th Postal Company

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